

**Heating and Cooling Contractors Association (HCCV)  
Board of Directors Meeting  
December 6, 2023 at 1:00pm at HCCV Office - Berlin, VT**

**Board Members Present:**

Alfred Baesemann, Gary Lieb, John Manning, Cassandra Barry, Peter Bourne, Manny Fletcher, Judy Taranovich, Sueann Van Buren, Chuck Cacicio, Matt Cota, Stephanie Austin

**Absent:** Pablo LaPorte

Matt Cota called the meeting to order at 12:58pm.

Cota asked the Board to review the anti-trust statement. Cota asked those present to review the minutes from the HCCV Board meeting held on July 11, 2023 and gave an overview on what HCCV represents. Cota announced that Kim Keil is no longer with Bergquist and per the bylaws not eligible at this time to remain on the HCCV Board. Cota also announced the nominations of Sueann Van Buren of Blazing Design and Chuck Cacicio of Cacicios Heating to the board. Manny Fletcher made a motion to approve the minutes and nominations, seconded by Alfred Baesemann, approved unanimously.

Cota gave a review of the HCCV's Administrative and Financial status and where we expect HCCV to close out 2023. HCCV will continue its partnership with VFDA for revenue sharing and the management fee as outlined in the board packet. Gary Lieb made a motion to approve the 2024 budget as outlined in the board packet. Seconded by John Manning, approved unanimously.

Cota then reviewed legislative and regulatory issues facing HCCV members. Cota discussed the Clean Heat Standard and what is expected to come in 2024. Cota also asked the board for input on how to cross-train Vermont certified oil, propane and natural gas installers so they can install heat pumps. It is recommended that HCCV ask for funding that would incentivize technicians to obtain a specialty electrical/plumbing license through a new program to include possible sign on bonuses, financial support to obtain tools and allow the technicians to receive the specialty license in a reduced time.

It was then discussed that HCCV needed to elect Executive Officers and it was approved unanimously as follows: Gary Lieb of Granite Group as HCCV President, Sueann Van Buren of Blazing Design as Treasurer and Pablo LaPorte of F.W. Webb as Secretary.

A motion was made by Judy Taranovich to adjourn the meeting at 2:00pm. Seconded by Chuck Cacicio, approved unanimously.